

**GOVERNMENT DEGREE COLLEGE::KANIGIRI**

**PRAKASAM DISTRICT ANDHRA PRADESH**

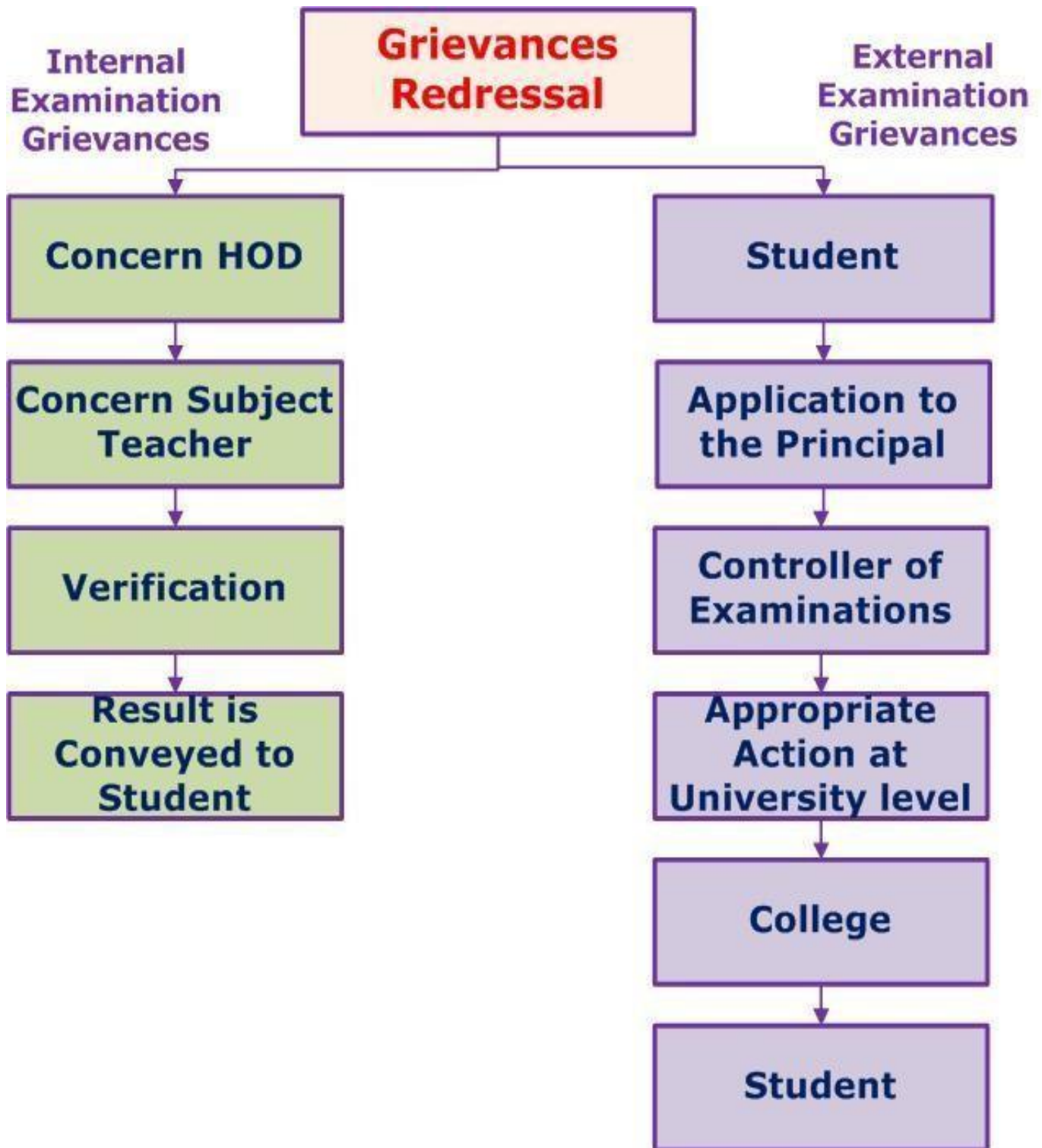
## **CRITERIA-II**

**2017-18 TO 2021-22**

### **2.5.2 (Additional Information)**

**Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient**

<b>S.no</b>	<b>Document of evidences</b>
1.	Grievances redressal -internal & external grievances workflow (flowchart).
2.	Mechanism to deal with examination related grievances
3.	Applications of student grievances



## **Mechanism to deal with examination related grievances:**

### **College Level:**

- If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student , provided that he/she submits application with proper documents.
- The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet.
- The answer sheet of such a student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.
- Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek the opinion of another course Teacher.
- The Institute follows open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.

### **University level:**

- With reference to evaluation, if the student scores less marks than expected, he/she can apply for revaluation of his/her answer script after paying the prescribed fee.
- University provides the answer sheets to students regarding any grievances with reference to evaluation. Student can apply for revaluation if he/she feels that evaluation is not correct

## **Applications of student Grievances**



5090,  
8-12-2018

To  
The Principal  
QDC - Kanjirani

Respected Sir

8/12/2018

ನಂದಿ ನನ್ನ ವ್ಯಾಜ್ಯವನ್ನು ಕೊಡಲು, ನನ್ನ ಮಗ  
ಕುಮಾರನು III sem B-A ಪದವಿಯನ್ನು. 8-12-2018 ರ ವಜ್ರದ  
III semester result ನ "General English" Paper-3  
Fail ಮಾಡಿದನು. ಇದಕ್ಕೆ ಕಾರಣವೆಂದರೆ ಅದರ  
ಮಾಹಿತಿ ಪಡೆದುಕೊಳ್ಳುವುದು ಅಸಾಧ್ಯವಾಗಿದೆ.

ನಂದಿ  
ಕುಮಾರನು  
B.A  
QDC Kanjirani.



Kanigiri,  
02/11/2021.

To  
The Principal,  
Govt Degree College,  
Kanigiri.

Respected madam,

Sub: Revaluation for payment permission for IV

<sup>for</sup>  
2/11/2021 Semester. Analytical skills paper.

ನಿನ್ನೂ ಚಿ.ವ. mahendra Reddy ಸೇವೆ ಸಮ

II year en IV Semest paper ಒಂದು Analytical skills ಎಂಬ ಪರೀಕ್ಷೆ  
ಸೇವೆ ಸಲ್ಲಿಸಿ ಅದರ ಫಲಿತಾಂಶ. ಪರೀಕ್ಷೆ Revaluation ಸಲ್ಲಿಸುವುದು  
ಪರೀಕ್ಷೆ ನಡುವೆ ಕಾರಣವಾಗಿರುವುದು - ಕಾರಣವಾಗಿರುವುದು @ 2/11/2021.

Yash

ಶಿಕ್ಷಕರು.

(Ch.v. Mahendra Reddy).

01.02/01/2022  
16.02.22

To,  
The Principal

Govt. Higher College  
Chennai.

Respected Madam

Sub: B.E.S in IT B.Lan (Computer) was held on 24-01-22 to 25-01-22 and exam results were declared on 26-01-22.

DK  
7/3/2022

As per B.E.S in IT B.Lan (Computer) was held on 24-01-22 to 25-01-22 and exam results were declared on 26-01-22. The results were declared on 26-01-22.

Thanking you mam

Yours faithfully  

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S. Lakshmi



DT/10/3/2022

Kaviriri

To,  
The principal  
Govt Deekun College  
Kaviriri

Respected Madam,

Sub: P. Vengala Rao I st BA HEP.  
Mid Exams absence Request for Conduc  
permission to me on health grounds.

Dr  
10/3/2022

My name is P. Vengala Rao of  
I st BA student of G.D.C. Kaviriri in  
our college 24-2-2022 to 25-2-2022 Mid  
Exams were held. Due to ill health I am  
Unable to attend the Exams. Hence I am  
requesting you please permit me to write  
Mid Exams.

Thanking you Madam.

P. Vengala Rao  
I st BA HEP.

Date 24-03-2022

To  
The Principal  
Govt Degree College  
Kainigiri

Respected Madam,

Subject: P. Narendra Reddy I B.A (H.E.P.)  
Request for (Reevaluation) of  
Mid exam low marks in Economics  
Subject for reconsideration.

Dr  
24/3/2022

My name is P. Narendra Reddy I B.A (H.E.P.)

Mid exam was held on 3-3-2022, in that exam  
I got low marks in Economics subject, hence  
I request you please consider my appeal  
value me again for getting more marks.

Please consider my appeal.

Thanking you Sir

Yours Obediently  
P. Narendra Reddy  
I B.A

Kanigiri,

DT: 02-11-2020

TO  
The principal,  
Govt. Degree College,  
Kanigiri.


  
2/11/20

Respected Sir,  
Sub: Missing OF second Sem marks of  
M. Kantarao II<sup>nd</sup> B.Com (General) Reg. Reg.

ನಾಳೆಗೆ M. ಕಾಂತರಾಜು, ಬಿಸಿ ಸುಸು ಇಲಾಖೆಯ  
ಬಿ.ಕಾಂ. (ಜನ) ವರದಿ ಮಾಡಿದರು. ಈ ಸಂದರ್ಭದಲ್ಲಿ  
ಸುಸು ಇಲಾಖೆಯಿಂದ ಸಿ.ಸಿ.ಎಂ.ಎ. ಬಿ.ಕಾಂ. ವರದಿ ಮಾಡಿದ ಕುರಿತು  
ಈಗ ನಾನು ಸುಸು ಇಲಾಖೆಯಿಂದ ಸುಸು ಇಲಾಖೆಯಿಂದ  
ವರದಿ ಮಾಡಿ ಪ್ರಸ್ತುತಲೇಖನ ಮಾಡಿದೆ.

ಇವು  
ಪ್ರಮಾಣವಾಗಿ,  
M. ಕಾಂತರಾಜು



  
**PRINCIPAL**  
Government Degree College  
KANIGIRI-523 230  
Prakasam Dist.