

## Mechanism to deal with examination related grievances:

## **College Level:**

- If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student, provided that he/she submits application with proper documents.
- The grievances of the students with reference to assessment are made clear by showing his/her performance in the answer sheet.
- The answer sheet of such a student is assessed by the faculty once again in the presence of the student. Any corrections in the total of marks or assessment of answer books as identified by students are immediately done by the faculty members.
- Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek the opinion of another course Teacher.
- The Institute follows open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.

## **University level:**

- With reference to evaluation, if the student scores less marks than expected, he/she can apply for revaluation of his/her answer script after paying the prescribed fee.
- University provides the answer sheets to students regarding any grievances with reference to evaluation. Student can apply for revaluation if he/she feels that evaluation is not correct



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DT/10/3/2022 Kanigiri

The principal God Deven College (Com cim

Respected Madam,

Sub: P. Vengela Rus I St B.A HEP. Mid Exems absence Result for Conduc permethen to me on Health grounds.

10/3/2020

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P. Vengula Rus. Ist BA HEP.

Date 24-03-2022

The prencipal Grat Deflec College Koeringini Respected Madam

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Subsect for The Consideration.

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I got low norty in Economics Subsect, Hence

I requesting you please Considered my appeal

Name are again for getting more motics.

Plane Considered my appeal.

Thanky you hir

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Kanidiri Dt-02-11-2020

TO

The principal Govt . Degree College Kanifiri.

Respected Sir,

Sub: Missing OF second Sem marks of M. Karrtalao IInd B. com (General) Rev. Reg.

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Government Degree College

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Prakasam Dist.